

Please complete this form for any additional contacts for collaboration (i.e. psychiatrists, therapists, partner schools, etc.)

### Jewish Child and Family Services

## Consent For Release of Protected Health Information

Client(s) Name \_\_\_\_\_ Birthdate(s) \_\_\_\_\_

Having been fully informed of the policies and procedures of Jewish Child and Family Services (JCFS) regarding the authorization and/or request for release of information as stated, I/we hereby authorize the Jewish Child and Family Services to:

Release to from       Obtain from       Both Release to and Obtain from

\_\_\_\_\_ facility/person

\_\_\_\_\_ Street address

\_\_\_\_\_ phone number

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip

the information that is checked () below:

1. Diagnosis and treatment information: Educational and psychiatric diagnoses related to educational planning; former educational and mental health treatment related to school.

2. Medical information (current physical, current dental, immunization records, additional information as specified): current physical, dental, immunization records, other applicable medical information related to IEP

3. Psychiatric/Psychological /Therapist reports (specify): Verbal &/or written progress reports; notification of psychiatric hospitalization, if applicable.

4. Education (transcripts, Multidisciplinary Conference report, Individual Educational Plan, educational testing, academic and behavioral reports, additional information as specified): transcripts, IEP, FIE, educational testing, academic and behavioral reports

5. Social History/Assessment: as related to educational planning and reports

\*  6. HIV/AIDS-related information: \_\_\_\_\_

\*  7. Genetic testing information: \_\_\_\_\_

Client(s) Name \_\_\_\_\_ Birthdate(s) \_\_\_\_\_

\*  8. Alcohol and/or any Substance Abuse Patient Information: \_\_\_\_\_

This information is disclosed from records protected by Federal Confidentiality rules (42 CFR part 2). The Federal rules prohibit any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR part 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

9. Other: \_\_\_\_\_

THE PURPOSE FOR REQUESTING THIS INFORMATION:

- Treatment Planning & Treatment
- Pre-Admission Evaluation
- Coordination of Services
- Other
- Payment
- Health Care Operations

I/We understand that, if the persons or organizations I/we authorize below to receive and/or use the protected health information subject to this authorization are not health plans, covered health care providers or health care clearinghouses subject to federal health information privacy laws, they may further disclose the protected health information and it may no longer be protected by federal health information privacy laws. **However, any mental health, alcohol and substance abuse, genetic testing or HIV/AIDS information disclosed pursuant to this authorization may not be redisclosed except pursuant to my/our authorization.**

I/We authorize information to be transmitted by  Fax  Mail  E-mail  Verbal Disclosure

I/We request the following restrictions to the use or disclosure of my/our protected health information:  
\_\_\_\_\_

**It is understood that the person authorizing release of this information has the right to inspect and copy the information to be disclosed and that this information will not be redisclosed in compliance with Illinois Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 100/5(d) (1994) and the Health Insurance Portability and Accountability Act (HIPAA) of 1996 The receiving agency may not redisclose any of this information unless the person who consented to this disclosure consents to such redisclosure.**

The consequences, if any, of not signing this release are: no service coordination  
This consent is valid until \_\_\_\_\_ and may be revoked with written consent at any time  
Date/Year (not to exceed one year)

except to the extent that action has already been taken.

\_\_\_\_\_  
(signature of client – adult or child over 12) (date)

\_\_\_\_\_  
(signature) (date)

\_\_\_\_\_  
(signature of minor 12-17 years) (date)

\_\_\_\_\_  
(signature of parent/legal guardian) (date)

\_\_\_\_\_  
(signature of parent/legal guardian) (date)

Witnessed by: \_\_\_\_\_ (signature of witness) \_\_\_\_\_ (date)



\*Supervisory review and signature is required when any of the following information is obtained and/or released using this form:

- Alcohol and/or Substance Abuse Patient Information
- HIV/AIDS related medical information
- Genetic Testing Information

Supervisor: \_\_\_\_\_

\_\_\_\_\_  
Date/Year

### Revocation of the above authorization

I/We, \_\_\_\_\_ revoke authorization for release of protected health information described above.  
Client name

Signed: \_\_\_\_\_  
Parent or Guardian

\_\_\_\_\_  
Date/Year

Signed: \_\_\_\_\_  
Parent or Guardian

\_\_\_\_\_  
Date/Year

Signed: \_\_\_\_\_  
Signature of person 12 years or older

\_\_\_\_\_  
Date/Year

Signed: \_\_\_\_\_  
JCFS Clinician/Employee signature

\_\_\_\_\_  
Date/Year

Signed: \_\_\_\_\_  
Witness

\_\_\_\_\_  
Date/Year

Distribution: original to be placed in record  
copy to client  
copy sent

## **Jewish Child and Family Services**

### **Consent For Release of Protected Health Information**

#### PURPOSE OF FORM

The Consent for Release of Information form is a consent form used to obtain or release client information (specified on the form) to or from other agencies or individuals. This form is often employed during the intake process in the various programs of the agency. This form **MUST BE** signed by the client aged 12 or over.

#### FOR USE IN THE FOLLOWING PROGRAMS (Program Description Name)

All programs

#### SPECIAL INSTRUCTIONS

Please specify the client information released/obtained by checking the appropriate box(es) and then write in specific information requested or disclosed.

**NOTE:** If any of the following information is obtained and/or released using this form, supervisory review and signature is required: Each contact/request requires a separate consent.

- **Alcohol and/or Drug Abuse Patient Information**
- **HIV/AIDS related medical information**
- **Genetic Testing Information**

#### RENEWAL PROCEDURES

Consent is valid until the date written on the form, and can be revoked with written consent at any time.