



Career Moves

JVS Chicago presents a Series of Seminars Google Drive OVERVIEW

Please join JVS Chicago in welcoming Barry Balik, former City of Chicago Department of Innovation and Technology, Principal Programmer Analyst who will be leading these seminars

- ✓ Learn how to maximize Google Drive’s free ecosphere
- ✓ Learn about Google Calendar, Docs, Sheets and Slides: an office suite that permits collaborative editing of documents, spreadsheets, presentations, drawings, forms, and more for increasing your productivity
- ✓ Learn how to share and organize files and/or folders in Google Drive, so others may view, edit, or comment on them
- ✓ Website interface allows users to see their files from any Internet-connected computer or phone, without the need to download an app

Tuesday, May 8	Google Drive and Calendar	7 - 8:30 pm
Tuesday, May 15	Google Docs	7 - 8:30 pm
Tuesday, May 22	Google Sheets and Slides	7 - 8:30 pm

Active Clients Fee: \$10 per seminar, 3 Seminars \$20
Non Clients Fee: \$20 per seminar, 3 seminars \$40

JVS Chicago
 5150 Golf Road
 Skokie, IL 60077

Seating is limited and on a first come basis. Registration is required
https://jvschicago-syhum.formstack.com/forms/google_drive_overview_seminars

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